



2319 Patterson Industrial Dr.  
Pflugerville, Texas 78660  
(866) 649-6646 Toll Free  
(512) 389-0063 Main  
(512) 389-0384 Fax

VENDOR:

In order to process your vendor payments, we are required to keep on file ALL Vendor Tax ID numbers.

Please complete the appropriate boxes below and fill out the attached W-9 form.

**PLEASE TYPE ALL INFORMATION TO ASSURE ACCURACY.**

Tax Identification Number

- 1.  Corporation \_\_\_\_\_
- 2.  Partnership \_\_\_\_\_
- 3.  Individual/Proprietorship  
(List Social Security number) \_\_\_\_\_
- 4.  Other (Please Explain) \_\_\_\_\_

Legal Name as it appears on Tax documents filed with the IRS \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_

The IRS requires 28% withholding on amounts paid to persons who have not submitted required Taxpayer Identification information. A Form 1099 will be mailed to the W-9 address on file to report payments to Individuals or Partnerships.

**NOTE: If your company is listed as LLC, please designate whether it is Individual/Sole Proprietor, Corporation, or Partnership in accordance with IRS regulations.**

If you have any questions, please contact the Accounting Department / Pioneer Roof Systems, 2319 Patterson Industrial Dr., Pflugerville, Texas 78660  
Phone (512) 389-0063 Fax (512) 389-0384